

Student Handbook

2011-2012

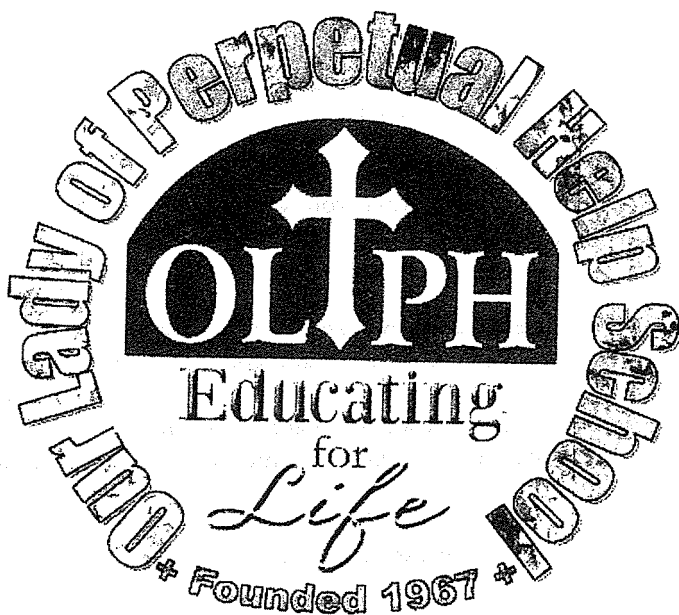
Grades 1 and 2

Our Lady of Perpetual Help School

91-1010 North Road, Ewa Beach, HI

Phone (808) 689-0474 + Fax 689-4847

www.olphschoolawabeachhi.com



Show your LOVE for God
through life-giving words and actions
toward others, yourself, and the world.

Faculty and Staff, Grades 1&2

Mrs. Tracy Spencer

Email: tspencergr1@gmail.com
English, Social Studies Grades 1&2
Grade 1 Homeroom

Mrs. Karen Caliedo

Email: kcaliedogr2@gmail.com
Religion, Science, Health Grades 1&2
Grade 2 Homeroom

Mrs. Thalia Woodward

Email: thaliawoodward@gmail.com
Computer and Music

Mrs. Patricia White

Email: pwhite.spanish@gmail.com
Spanish

“...and you shall teach them diligently to your sons (and daughters) and shall talk of them when you sit in your house and when you walk by the way and when you lie down and when you rise up.

Deuteronomy 6:7

Teaching is a full-time process. As parents and educators, we are constantly teaching and nurturing our children to be moral and conscientious citizens. The word diligent in Hebrew is an adverb, which means “to sharpen”. Our goal as parents and educators is to ensure that we are ‘sharpening’ and using every opportunity to shape our children physically, academically, as well as, spiritually.

Teaching is a three-person effort. Effective parent-teacher-student communication is essential to the success of a student’s learning. Research tells us that there is a direct correlation between student achievement and parent involvement. The most meaningful way parents can convey that school is important is by developing a daily homework routine and being available to provide assistance to their child if necessary.

Please remind your child today and for the rest of the year that school is a place to gain knowledge, a place to give and receive God’s love, and a place to become successful. We look forward to watching your child grow academically and spiritually. Thank you for your cooperation and support. We look forward to another exceptional school year!

Classroom Rules

1. Be respectful to your teachers and your classmates.
2. Follow directions immediately.
3. Keep your hands and feet to yourself.
4. Always put forth your best effort in all you do.

One rule should govern all of your words and actions:

Show your LOVE for God
through life-giving words and actions
toward others, yourself, and the world.

Policies and Procedures

Food and Drink Policy

1. No food consumed during class time.
2. The school has implemented a Health and Wellness Policy. Students are encouraged to drink water and consume healthy snacks to enhance health and learning. Students with high sugar beverages or snacks may be asked to take them home to consume.
3. In order to minimize the spread of disease and to protect the health of students who may have food allergies, sharing of food is highly discouraged.

OLPH Grading Scale

| | | | |
|-----|--------|----|-------------|
| A | 97-100 | C+ | 82-84 |
| A- | 93-96 | C | 75-81 |
| B + | 91-92 | C- | 70-74 |
| B | 88-90 | D | 60-69 |
| B- | 85-87 | F | 59 or lower |

| | |
|------------------|----------------|
| Principal's List | 97-100 average |
| Honor Roll | 90-96 average |

All core subjects (Religion, Reading, English, Spelling/Phonics, Math, Social Studies, and Science) are graded A-F. All other areas are graded as E (Excellent), G (Good), S (Satisfactory), and NI (Needs Improvement). A student who earns a D, an F, or NI in any area is not eligible for Principal's List or Honor Roll during that quarter.

Assignment Policies

1. Class Work:

- All class work is to be completed IN SCHOOL ONLY.
- Students must be efficient with their time management in class.
- Proper headings are required on all assignments. See example below:

| | Student # |
|---|-----------|
| First & Last Name | Date |
| School | Grade |
| <u>Subject Area: Assignment Description</u> | |

2. Homework:

- Students should set aside at least 45mins to 1 hour nightly for completion of homework assignments.
- Assignments must be completed in pencil (unless directed otherwise).
- Keep papers, books, and other materials clean and neat.
- Students who submit work that is untidy and/or illegible will redo/rewrite the assignment.

3. Planners:

- All homework assignments and upcoming projects and events will be recorded in a daily planner.
- Bring this planner to and from school each day.
- The planner ***must*** be signed or initialed by a parent or guardian every week to indicate that the work has been reviewed.
- Parents may attach notes, comments, or questions for teachers near the parent signature.

4. Absences:

- Please try to arrange doctor appointments, vacations and other activities around school holidays. Excessive absences affect student learning and sends a message to students that school is not important.
- The number of days absent will be the number of days given to the student to complete missed assignments.

5. Tests:

- For 1st grade Spelling pretests will be given every Wednesday.*
- Every Friday, students will take a spelling test.* Religion tests will be given every Friday.* Please log on to www.faithfirst.com to study for weekly Religion tests. Click on "Students", then select "Chapter Review" under "Kids' Clubhouse K-3", choose "Multiple Choice", the appropriate grade level (1 or 2), then the chapter. Students may email results to Mrs. Caliedo (kcaliedogr2@gmail.com).
- Test for subjects in English, Reading, Mathematics, Science, and Social Studies will be given at the end of each unit.

*Special circumstances may result in adjusted test days.

6. Graded Work:

- All graded papers will be sent home for parent review.
- Please review assignments and sign.

Schedule of Classes

Although the order of subjects may change, some elements of the schedule remain relatively constant:

| | |
|------------------|-----------------------------|
| 7:50 – 8:00 a.m. | Morning Routine/Homeroom |
| 8:00—10:00 a.m. | Instructional Time |
| 10:00—10:30 a.m. | Recess |
| 10:30—12:00 noon | Instructional Time |
| 12:00—12:30 p.m. | Lunch/Lunch Recess |
| 12:30—2:15 p.m. | Instructional Time |
| 2:15—2:30 p.m. | Study Hall/Closing Routines |

On Wednesdays, the morning schedule is adjusted for Mass, which usually runs from 8:15—9:15 a.m. Dismissal is at 1:30 p.m.

Physical Education Class

On Physical Education days, please come to school dressed in your PE uniform.

- Physical Education day for Grades 1&2 is every MONDAY.
- Please ensure students have water bottles labeled with their name.
- Apply sunscreen lotion/spray before coming to school. Do not bring lotions/sprays to school.
- Students who do not come dressed in their PE uniform will NOT be able to participate and will receive a “0” grade for participation.

DISCLAIMER: The rules, policies, and procedures are intended to supplement those in the school handbook. Teachers reserve the right to adapt existing rules, policies, and procedures in this handbook, and to implement new rules, policies, and procedures as deemed necessary.

SCHOOLWIDE LEARNING EXPECTATIONS

Our Lady of Perpetual Help students are:

Active Catholics (AC) who:

- 1~ prepare for and participate in the liturgy
- 2~ participate in outreach and service projects
- 3~ pray using various forms of prayer
- 4~ are called to demonstrate care and respect for others as Jesus did, in making life-giving choices based on their Catholic faith
- 5~ exhibit a sense of belonging and friendship through interaction with one another
- 6~ recognize and respect diversity

Responsive Producers (RP) who:

- 1~ show their knowledge of subject matter in various and creative ways
- 2~ can proficiently comprehend materials read
- 3~ develop research, study, and listening skills
- 4~ express themselves creatively
- 5~ use technology effectively and progressively
- 6~ assess their own strengths and areas for improvement
- 7~ use their individual gifts and talents

Capable Communicators (CC) who:

- 1~ show good listening skills
- 2~ work cooperatively within group settings
- 3~ demonstrate with confidence their thoughts and feelings through verbal and written expressions
- 4~ can write using correct grammar and mechanics
- 5~ exercise their civic duties and responsibilities
- 6~ are building organizational and leadership skills

As Active Catholics, Responsive Producers, and Capable Communicators, Our Lady of Perpetual Help Students are also Holistic Learners (HL) who:

- 1~ are developing spiritually, academically, socially, culturally, and physically
- 2~ possess a solid foundation in all subjects, enabling them to communicate effectively, think critically, and solve problems cooperatively and independently
- 3~ approach their endeavors with a spirit that affirms their self-esteem and school pride
- 4~ understand that Our Lady of Perpetual Help School educates for life

Please complete the section below by _____.

We have read and discussed the content in this student handbook, and are aware of the rules, policies, procedures, and expectations for students.

Student:

Name _____

Signature _____

Date _____

Parent/Guardian:

Name _____

Signature _____

Email _____

Date _____

Work from love, and you will always be a success!